



Minutes - Regular Meeting

October 2024 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Gavin Park – Vice Chair, Faculty
Colleen Piekarski – Faculty
Robert Hardwick – Faculty
Vimal Savsani – Faculty
Sruti Panicker – CSC VP of Student Life
Melissa Whalen – Recorder, Admin
Michael Johns – Admin
Sarah Moore – Admin

Regrets

Aamil Mohammed Ferhath – Support
Christopher Donaldson – Faculty
Lucie Mutch – Faculty
Jacob Ricci – Faculty
Jolene Carter – CSC President
Ivjot Singh, VP of Operations

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- 1.0 **Call to Order** – at 5:08 pm by Jacob (Gavin/Rob)
 - 2.0 **Approval of the Agenda** (Michael/Sarah)
 - 3.0 **Approval of the Previous Minutes** (Sarah/Gavin)

Approved

MOTION CARRIED

4.0 Orientation of New and Returning Members

4.1 - Welcome and Introductions:

- Jacob, as the Chair, welcomed both new and returning members.

Review of Previous Term's Work:

- Highlighted the College Council Annual Report which has been submitted and outlines the council's activities from the last term.

Membership Invitation:

- Open invitation for individuals to become members or participate actively.

Meeting Rotation:

- Confirmed the rotation of meeting venues among College Drive, Commerce, and Aviation.
- Aimed at lowering barriers for connecting and engaging meaningfully with the council across campuses.
- Emphasized the value of visiting different campuses to understand layouts better and address campus specific concerns.
- Option to join meetings via Teams remains available.

Committee's Purpose:

- Discussed the committee's intent: bring forward concerns, collecting feedback, and directing them to appropriate channels.
- Committed to making formal recommendations where appropriate.

4.2 – College Council Microsoft Teams – Established a Teams group for “quick share” purposes, allowing members to provide updates and upload files

4.3 – Updates to the Website– Confirmed that only approved minutes are added to the website. The schedule for all council meetings, including the upcoming November and December dates, will be posted

5.0 Update on Previous Action Items

- The Annual College Council Report has been submitted and will be made available on the website following review and approval.

6.0 Report on Standing List of Issues

6.1 CSC Activity Report (Student Representative)

- The CSC hosted a variety of events across all campuses including game nights, club days, sip and paint events, Pantherpalooza, Halloween Haunt at Wonderland, innovation challenge participation, movie nights, Pow Wow, and a Chamber of Commerce event.
- Working on the launch of the ICan Lead program.

- Increased engagement with the CSC social media channels has created a notable uptick in event participation

6.2 Health & Safety Update

- Brought attention to the Working Alone policy.
- Health & Safety continues to receive questions about current construction projects.

6.3 Sustainability/Technology/Strategic Direction

- Received mandate from George Burton. Jacob will follow up with George to check for any updates.
- Discussed the broad intent of the mandate.
- Continue to plan the launch a feedback survey. Once finalized, it will be circulated to the Sustainability, Information Technology Services (ITS), and Academic Centre of Excellence departments to avoid overlapping feedback.
- Noted an increase in paper use in classrooms due to challenges posed by AI technology.
- Received a question about composting on campus – highlighted the areas that have the Lomi machines – Click [here](#) for locations

6.4 Supporting Students

- Brought forward concerns about third- and fourth-year students who fail courses having to wait a full year to retake them, with no alternative options. Suggested engaging Caroline Corbett to explore creating Ontario Learns courses for these situations.
- *Action Item for Jacob:* Connect with the International Department to check if any measures have already been taken and with ACE to find better ways to support affected students.
- Received positive feedback on the work being done by the Experiential Learning department

7.0 Meeting Cadence

- Discussed rotating meetings between campuses to ensure broad participation.
- Proposed rotating meeting days to accommodate different schedules, and confirmed that 5:00 p.m. favorable for the majority of members.

8.0 Electing a Recording Secretary

- Invited anyone interested in taking over the role to express their interest to Jacob directly.

9.0 Recruiting Members

- Recognized that there are vacancies for support staff on Council, anyone interested in joining or getting more information can connect with Jacob
- *Action Item for Melissa:* Contact the Support Staff Union President to promote College Council

10.0 Operating Manual Update Discussion

- Reviewed the operating manual and recommended a review and cleanup to make it clearer and more aligned with current operations.
- Encouraged interested members to connect with Jacob to discuss potential revisions. Emphasized that the aim is to make recommendations, not form a task force or subcommittee.
- Recommended moving this to a standing item (MOTION CARRIED).

11.0 New Business

- Expressed appreciation for Canadore's strong community presence.

12.0 Adjournment at 6:24 pm by Jacob

Next Meeting: November 21, 2024